

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Angel L. Helm, Vice President
Mr. Gregory L. Portner, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Michelle M. Davis
Mr. John A. Larkin
Mrs. Karen R. McAvoy
Scott C. Painter, Esq.
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, January 14, 2013 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Mrs. Lesa I. Butera, Board President, Presiding**
 - II. **Pledge of Allegiance – Mrs. Butera**
 - III. **Announcement of Recording by the Public – Mrs. Butera**
 - IV. **Roll Call – Mrs. Mason**
 - V. **Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - Technology Committee Meeting – January 23, 2013, 12:00 p.m.
 - School Board Meeting – January 28, 2013, 6:00 p.m.
 - Personnel/Policy Committee Meeting – February 5, 2013, 5:00 p.m.
 - Finance/Facilities Committee Meeting – February 6, 2013, - 12:00 p.m.
 - Curriculum Committee Meeting – February 13, 2013, 2:30 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Recognition**
 - A. Amended Proclamation – Football Team
 - B. Coaches
 - C. Players

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VII. Committee Reports

- A. Finance – Mrs. Helm
- B. Facilities – Mrs. Bamberger
- C. Curriculum – Mrs. McAvoy
- D. Technology – Mr. Portner
- E. Personnel – Mrs. Seltzer
- F. Policy – Mr. Painter
- G. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- H. Berks Career & Technology Center Board Report – Mr. Painter
- I. Berks EIT Report –
- J. Wyomissing Area Education Foundation – Mrs. Butera
- K. Legislative Report – Mrs. McAvoy

VIII. Public Comment – Mrs. Butera

Speakers are requested to identify themselves by name and address.

IX. Superintendent's Report – Mrs. Vicente

A. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

- 1. Approve Overnight Field Trip Requests
 - a. Penn State University High School Track and Field Invitational, State College, PA, January 18-19, 2013.
 - b. 2013 PA State Scholastic Chess Championship, Carlisle, PA, March 9-10, 2013.
- 2. Approve Program of Studies 2013-14.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities item:

- 1. Appoint John A. Larkin as representative and Angel L. Helm as alternate to the Berks Earned Income Tax Bureau for a one-year term.

The following Finance and Facilities items are for discussion:

- 2. Approve Budget Transfers in the amount of \$_____.
- 3. Approve the following donations from the Wyomissing Area Education Foundation:
 - \$1,118 towards the purchase of skeletal models for the JSHS.
 - \$500 towards the purchase of supplies for the JSHS Project Help Desk.

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- \$447.85 and \$1,247.35 towards the purchase of bucket fillers for WREC.
 - \$1,302.15 towards the purchase of dissection tools and anatomy models for the JSHS.
4. Approve donation from Charles and Katie Odell in the amount of \$300 towards the District's communications system.
 5. Approve the following donations towards the purchase of stage lighting:
 - Hirneisen Electric in the amount of \$2,000.
 - NRG Building Services in the amount of \$500.
 6. Approve Berks County Joint Purchasing bids for copy paper.
Background information: The bid award information will be available for the January 28, 2013 Board meeting.
 7. Approve boiler project bid to _____ in the amount of \$_____.
 8. Approve submission of delinquent real estate taxes to ENM Law Group in the amount of \$_____.
 9. Approve Resolution No. _____ not to raise taxes above the index of 1.7% for the 2013-14 school year.
Background information: Section 311(d)(1) of SS Act 1 permits a school district to elect to adopt a resolution indicating it will not raise the rate of any tax for the support of public schools for the following fiscal year by more than its index. Adoption of this resolution may be done in lieu of a preliminary budget. This resolution is to be adopted by January 31, 2013.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-7:

1. RETIREMENT

a. Administrative Staff

- 1) **Brenda Steele**, Director of Food Services, Jr./Sr. High School, retirement the end of the 2012-13 school year effective date to be determined in accordance with position contract requirements.

2. RESIGNATION

a. Support Staff

- 1) **Reina Soto**, Food Service Worker, Jr./Sr. High School, resignation effective December 19, 2012.

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b. Supplemental Staff

- 1) **Melissa Egan**, Girls Softball Jr. High Head Coach, effective January 10, 2013.

3. TRANSFER

a. Support Staff

- 1) **Katherine Morris**, Food Service Worker, transfer from WHEC to Jr./Sr. High, at current approved hourly rate, effective January 15, 2013 at 4 ¼ hrs./day.
Background information: This transfer occurred due to a Food Service Worker resignation at the Jr./Sr. High School.

4. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Meredith Emkey**, Kindergarten Teacher, Family Medical Leave effective December 17, 2012 – December 21, 2012 and January 2, 2013 – January 4, 2013 with return to work on January 7, 2013.
- 2) **Eileen John**, Learning Support Teacher, WREC, Family Medical Leave effective on or about April 5, 2013 to the end of the 2012-13 school year, returning to work at the beginning of the 2013-14 school year.
- 3) **Toni Wengerd**, 1st Grade Teacher, WHEC, Family Medical Leave update effective date to January 2, 2013 with return to work the beginning of the 2013-14 school year.

b. Support Staff

- 1) **Karen Rapp**, Food Service Worker, Jr./Sr. High School, leave of absence effective January 18, 2013 to March 1, 2013 with an anticipated return to work date of March 4, 2013.

5. APPOINTMENTS

a. Administrative Staff

- 1) **Ashley Smith**, Principal, WHEC, effective date of hire January 22, 2013.
Background information: Ms. Smith was previously approved at the November 29, 2012 Board Meeting.

b. Professional Staff

- 1) **Jessica Walters**, Long Term Substitute 1st Grade Teacher, WHEC, updated effective date of assignment to January 2, 2013 until the end of the school year.

c. Supplemental Staff

- 1) **Carol Matz**, AESOP Back-up Coordinator, second semester stipend of \$2,500.
- 2) **Christopher Talley**, stipend for \$2,500 to perform Assistive Technology/Integration Specialist duties for the 2012-13 school year.

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6. SUBSTITUTES

a. Professional Staff (Additions)

1) **Jessica Walters**, Teacher, ratified to December 17, 2012.

2) **Madeline Bieber**, Teacher

Background information: In addition to daily substituting, Ms. Bieber will be on extended assignment for Kelly Keim, 2nd Grade Teacher, during Ms. Keim's Family Medical Leave effective on or about February 8, 2013 until the end of the 2012-13 school year.

7. VOLUNTEERS

The following Personnel and Policy items are for discussion:

8. POLICIES

First reading of the following policy:

249 Bullying/Cyberbullying

X. Old Business – Mrs. Butera

XI. New Business – Mrs. Butera

XII. Updates from Organizations

A. **WAEA**

B. **AFSCME**

C. **WAEF**

D. **PTA**

XIII. Adjournment – Mrs. Butera